

DANCOP Hub Project Officer (x2 posts; Fixed term contract to 31st July 2021)

School:	Vision West Nottinghamshire College	Posted:	15th July 2019
Location:	Nottingham, Nottinghamshire	Expires:	23rd July 2019 05:05 PM
Contract Term:	Fixed term contract	Start Date:	As soon as possible
Contract Length:	Fixed Term Contract	Job ID:	1059865
Salary:	£21,794 per annum	Job Reference:	VBSS19.25
Hours:	Full or Part Time		



Vision West Nottinghamshire College

We require two enthusiastic and motivated individuals to join the DANCOP (Derbyshire and Nottinghamshire Collaborative Outreach Programme) team as part of the OFS funded National Collaborative Outreach Programme (NCOP).

NCOP aims to identify and address issues around progression into Higher Education. In particular, it seeks to undertake outreach activity in specific local areas where HE participation is low overall and lower than expected given GCSE attainment levels.

The Project Officer role is to co-ordinate the effective operational development and delivery of projects and activities that support the Derbyshire and Nottinghamshire Collaborative Outreach Programme (DANCOP), as directed by the Project Manager, working primarily with schools and college learners in the Mansfield, Ashfield and Chesterfield areas.

You will be experienced in designing educational programmes of activity for young people; ideally focussed around raising aspirations to Higher Education. You will be required to work closely with school staff to ensure targeted provision is relevant and successfully delivered, monitored and evaluated.

The role also requires the Project Officer to liaise with other HE and FE providers in the consortium.

The successful candidate will have the following skills:

- Creative approach to problem solving
- Adaptable and flexible attitude to work
- Ability to work well in a team environment and independently
- Excellent communication skills and an ability to interact with a wide range of people.

The role will require you to embed the college's values; working with Professionalism, taking Responsibility for your actions, and giving Respect to clients and colleagues alike.

Safeguarding Statement:

Vision West Nottinghamshire College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.